

## GSSR International Academic Exchange Program

supported by NAWA PROM (BPI/PRO/2024/1/00020/DEC/1)

### Faculty Travel Grants

#### Call for Applications: Study Visits Abroad

GSSR invites faculty from our constituent PAN institutes, IFiS, IP and IPS, who teach PhD courses and other events (Summer Schools, workshops) at GSSR and/or supervise GSSR PhD students, to apply for funding toward covering the costs of participation in a Study Visit abroad. These short-term international mobility grants aim to strengthen faculty members' teaching repertoire and instruction skills through access to new methodologies and theories relevant to interdisciplinary doctoral education at GSSR, provide opportunities for exchanging best practices of mentoring PhD students, and facilitate international cooperation.

Thanks to NAWA funding for the project *PROM Short-term academic exchange* (in Polish, *PROM-Krótkookresowa wymiana akademicka*), for this Call we can award up to **8 travel grants**, lasting from 14 to 25 days (maximum 2 travel days included). The study visit can occur anytime from January 27 – September 28, 2025. Under NAWA rules, the event cannot take place in, or be organized by, Russia, nor can Russian citizens be funded.

NAWA PROM travel grants can be used toward covering travel expenses, living allowance, visa and insurance. For details on the lump sum allowances for transportation and living costs, see **Appendix A**. The NAWA PROM grant also includes a scholarship of PLN 250/day.

#### Eligibility

Within the framework of the NAWA PROM grant, GSSR faculty (i.e., scientific workers of IFiS/IP/IPS) who, during the period 2020-2024 served as instructors of courses/summer schools/workshops at GSSR and/or supervised GSSR PhD students, are eligible to apply. Faculty in the earlier stages of their academic career are especially encouraged to apply. This Call promotes equal opportunity for people with disabilities, and adequate gender representation.

#### To apply, please:

1. Fill out the **Application Form** (see p. 4 in this Call),  
**and** include the following documents:
2. **Rationale for study visit abroad** (min. 1000 – max. 1500 words). Please (i) provide information about the foreign institution that would host your study visit, and indicate why this site is the best choice for your studies; indicate the length (in number of days, including travel) of the planned stay abroad; (ii) describe the scope of the mobility: outline the research/training/other academic activities that you plan to undertake while abroad; (iii) discuss how these activities will enhance your knowledge, skills and social competences, in terms of your teaching repertoire and teaching skills, and/or how the exchange of best practices of supervising PhD students' dissertation research.<sup>1</sup> In addition

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<sup>1</sup> P. 2 in *Annex nr. 1, Manual: Rules for recruitment, reporting and data collection of participants in projects financed by FERS*, specifies:

Learning outcomes - defining what the learner knows, understands and is able to do after completing the learning (support) process, divided into categories of knowledge, skills and social competences.

to discussing what new/enhanced knowledge, skills and social competences you expect to gain from this study visit, please indicate (iv) how your stay abroad will benefit GSSR PhD students and the school's academic environment, more broadly.

3. Your current academic **Curriculum Vitae** (CV).
4. **Letter from the foreign institution** indicating their availability to host you, should you obtain the PROM grant. This document (e.g., email sent to you, with cc to GSSR, [sns@gssr.edu.pl](mailto:sns@gssr.edu.pl)) should include (i) the name of the host institution, (ii) the name and professional title of a person who will serve as your contact person at the host institution, and (iii) the period (e.g., month, year) of your stay there.

The deadline for Applications is **Thursday, December 5 2024**. Please send your Application package via email to John Fells, [john.fells@gssr.edu.pl](mailto:john.fells@gssr.edu.pl).

Please indicate "**Faculty NAWA PROM 2024 Study Visit**" in your email's subject!

### Evaluation of applications

The Director of GSSR will appoint a Review Commission to assess applications and make funding recommendations to the GSSR Director. Applications will be reviewed following merit-based criteria and with consideration of academic discipline, equal opportunity for people with disabilities, and gender diversity. Please note that the Commission may request additional information.

You will receive an email notification about the outcome of your application by January 13, 2024.

### Obligations for PROM winners

Successful applicants must:

- (1) Prior to going abroad, **complete an electronic participant form** in NAWA's IT system (via link provided by GSSR).
- (2) Prior to going abroad, sign a contract with IFiS/GSSR regarding the NAWA PROM terms.
- (3) Within 14 working days of completing the study visit abroad, submit a **report** to GSSR (min 350 – max. 500 words), in English and with NAWA PROM acknowledgement and logos (cf. Appendix B), briefly describing the study visit and its outcomes (in terms of gained knowledge, skills and social competences) for the participant, and for GSSR (in terms of improved course syllabus, and/or best practices for mentoring PhD students).
- (4) Within 14 working days of completing the study visit, provide GSSR the final version of their **presentation** bearing the Acknowledgement of NAWA funding support (see Appendix B).

Requirement (4) applies only to faculty who deliver a presentation as part of their study visit.

- (5) Within 1 month of completing the study visit, provide GSSR an **updated course syllabus** clearly bearing the Acknowledgement of NAWA funding support (see Appendix B). This requirement applies to faculty whose study visit focuses on new teaching/research methodology

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Knowledge – the result of universal acceptance of information in the learning process. Knowledge consists of facts, principles, theories and practices that are related to a professional area or learning.

Skills – the ability to use the knowledge and procedures necessary to perform a task and solve a problem.

Social competences - attitudes demonstrating the learner's ability to use knowledge and skills in an autonomous and responsible manner.

and/or theory developments relevant to courses that they are conducting at GSSR (and, possibly, elsewhere).

GSSR will provide guidelines regarding these obligations, as well as the process of verification of learning outcomes, referred to below.

### **Verification of learning outcomes**

According to NAWA and FERS rules, upon completing the study visit abroad, your learning outcomes (knowledge, skills, and social competences) will be verified in comparison to your pre-participation status. The documentation that you must submit to GSSR following completion of your study visit abroad (cf. Obligations of PROM winners), and your application package are the basis for this assessment. These materials will be checked by GSSR's Evaluation Commission including the expert for academic exchanges. The Commission may request additional information about the completed study visit.

## APPLICATION FORM: FACULTY STUDY VISITS ABROAD

### APPLICANT:

First, Last Name:

Academic degree and professional title:

Field of studies (select one): Philosophy / Political science / Psychology / Sociology

### Planned Study Visit:

Country:

Host Institution:

Address:

Duration (in nr. of days, **including** max. 2 travel days):

Month and Year of planned study visit:

Academic degree, professional title, first and last name of contact faculty at the host institution:

### REQUESTED FUNDS

**Table 1. Description of the planned costs (in PLN)**

No	Type of costs	Cost in PLN
1	Lump sum, travel allowance*	
2	Lump sum, living allowance (including days in transit)*	
3	Scholarship (250 PLN/day)	

\* Travel expenses and Living allowance should be calculated according to the tables provided in Appendix A. For any questions, please contact John Fells, [john.fells@gssr.edu.pl](mailto:john.fells@gssr.edu.pl) with cc to Ola Filipowicz [sns@gssr.edu.pl](mailto:sns@gssr.edu.pl).

**Total amount requested (in PLN):**

**Date; Electronic Signature of Applicant**

## Appendix A – Excerpts, NAWA Regulations (p. 84-86)

**Table A.1. Lump sum travel allowances for mobility from/to Poland**

Group countries	Country	Rate in PLN
1	Belarus, Lithuania	1000
2	Austria, Bosnia and Herzegovina, Croatia, Czech Republic, Denmark, Estonia, Finland, Latvia, Moldova, Germany, Romania, Serbia, Slovakia, Slovenia, Sweden, Ukraine, Hungary	1500
3	Albania, Andorra, Belgium, Bulgaria, Montenegro, France, Greece, Netherlands, Ireland, Kosovo, Liechtenstein, Luxembourg, Macedonia, Malta, Monaco, Norway, Russia, San Marino, Switzerland, Tunisia, Türkiye, Vatican, Great Britain, Italy	2000
4	Algeria, Saudi Arabia, Armenia, Azerbaijan, Bahrain, Cyprus, Egypt, Georgia, Spain, Iraq, Iran, Iceland, Israel, Jordan, Qatar, Kazakhstan, Kuwait, Lebanon, Libya, Morocco, Palestine, Portugal, Syria, Tajikistan, Turkmenistan, Uzbekistan	3000
5	Afghanistan, Benin, Bhutan, Burkina Faso, Burundi, Chad, Democratic Republic of Congo, Djibouti, Eritrea, Ethiopia, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Equatorial Guinea, India, Yemen, Cameroon, Kenya, Kyrgyzstan, Congo, Liberia, Mali, Mauritania, Mongolia, Nepal, Niger, Nigeria, Oman, Pakistan, Central African Republic, Cape Verde, Rwanda, Senegal, Sierra Leone, Somalia, Sudan, South Sudan, Togo, Uganda, Ivory Coast, Sao Tome and Principe, United Arab Emirates	4500
6	Angola, Antigua and Barbuda, Argentina, Australia, Bahamas, Bangladesh, Barbados, Belize Bolivia, Botswana, Brazil, Brunei, Chile, China, Dominica, Dominican Republic, Ecuador, Eswatini, Fiji, Philippines, Grenada, Guyana, Guatemala, Haiti, Honduras, Indonesia, Jamaica, Japan, Cambodia, Canada, Kiribati, Colombia, Comoros, South Korea, North Korea, Costa Rica, Cuba, Laos, Lesotho, Madagascar, Malawi, Maldives, Malaysia, Mauritius, Mexico, Micronesia, Myanmar, Mozambique, Namibia, Nauru, Nicaragua, New Zealand, Palau, Panama, Papua New Guinea, Paraguay, Peru, South Africa, Saint Kitts Nevis, Saint Lucia, Saint Vincent and the Grenadines, El Salvador, Samoa, Seychelles, Singapore, Sri Lanka, United States, Suriname, Taiwan, Tanzania, Tonga, Trinidad and Tobago, Tuvalu, Uruguay, Vanuatu, Venezuela, Vietnam, Solomon Islands, Marshall Islands, Zambia, Zimbabwe	6500

**Table A.2 Lump sum allowance for living and accommodation costs**

Groups of countries	Daily rate, PLN	Monthly rate, PLN
<p><b>Group 1 incl Poland</b></p> <p>Bosnia and Herzegovina, Brazil, Bulgaria, Egypt, Georgia, India, Lithuania, Latvia, Morocco, Moldova, Poland, Romania, Turkey, Ukraine, Vietnam and other countries of the world (except countries in groups II, III).</p>	300	4000
<p><b>Group 2</b></p> <p>Andorra, Austria, Azerbaijan, Belgium, Croatia, Czech Republic, Cyprus, France, Greece, Indonesia, Jordan, Kazakhstan, Kyrgyzstan, North Macedonia, Germany, Malta, Netherlands, Portugal and Spain, Monaco, Vatican City State, San Marino, Serbia, Slovakia, Slovenia, Thailand, Hungary, Italy, Uzbekistan</p>	400	6000
<p><b>Group 3</b></p> <p>Saudi Arabia, Australia, Bahrain, Brunei, China, Denmark, Estonia, Finland, Iceland, Ireland, Hong Kong, Japan, Canada, Qatar, Korea, Kuwait, Liechtenstein, Luxembourg, Macau, Mexico, Norway, New Zealand, Oman, Singapore, Sweden, Switzerland, Taiwan, Faroe Islands, United Kingdom, United Arab Emirates</p>	500	8000
<p><b>Group 4</b></p> <p>USA, Israel</p>	700	12000

<sup>1</sup> The number of days of stay shall be calculated as follows: number of days of an event in which a participant takes part + **the maximum of 2 days** (one day to arrive at the location of education and one day to return).



## Appendix B – Acknowledging NAWA PROM support in your presentation

Below is the template text that you must add to your presentation (e.g., on first/final slide). In your presentation, **you must also include the logos provided below!**

### Acknowledgements

Work on this study is co-financed under the Polish National Agency for Academic Exchange, NAWA, “PROM *Short-term academic exchange* (in Polish, PROM- Krótkookresowa wymiana akademicka; BPI /PRO/2024/1/00020/DEC/1).

Logos (must be included):

